

**TOWN OF SCHUYLER PLANNING BOARD**  
**REGULAR MEETING – FEBRUARY 5, 2020**

Chairwoman Donna Salamone called the meeting to order at 6:15 PM in the Board Room at the Schuyler Town Office, 2090 State Route 5, Utica, NY 13502. Other Planning Board members present were: Vice Chair David Fusillo, Jean Finster, Victor Costanza, Daniel Tripoli, and Alternate Member Dale Dodge. Absent was Michael Ritter (excused) and James Digristina.

Also present were Codes Officer Philip Green, Supervisor Anthony J. Lucenti, Councilman Rodney Dodge, Supervisor's Clerk Jeff Dingman, Town resident Richard Finster, and Bette Szesny, who served as recording secretary.

Chairwoman Donna Salamone led the assembled persons in the Pledge of Allegiance to the Flag.

**ANNUAL ELECTION OF OFFICERS**

Election was held by private ballot, which was tabulated by Clerk Jeffrey Dingman. Re-elected to serve as Chair: Donna Salamone, and Vice Chair: David Fusillo.

**MINUTES: DECEMBER 4, 2019 REGULAR MEETING**

Motion by Victor Costanza, seconded by Jean Finster to approve the minutes of the December 4, 2019 Regular Meeting as presented; all in favor. Motion carried.

**NEW BUSINESS: OPERATING PERMIT FOR SPECIAL USE BUSINESS APPLICATIONS**

Codes Officer Green stated the ZBA requires an Operating Permit to be prepared by the Planning Board due to several issues regarding new businesses not completing the ZBA's requirements following approval of their applications for Special Use Permits. This will only apply to Special Use Permit applications. Mr. Green suggested the Association of Towns be contacted in an effort to obtain other towns' Operating Permits to serve as a model for our model, and Mr. Green will check with Little Falls in an effort to obtain model operating permits, as well.

**CODES OFFICER'S REPORT: STANDARDIZED CODES**

Chair Donna Salamone asked Mr. Green whether there were any updates on instituting standard codes throughout Herkimer County. Mr. Green replied that he has heard nothing new on that issue for a very long time; also this would prove unfavorable to municipalities due to lack of local courts' ability to collect fines when offenses are heard out of venue.

**WATKINS ROAD SOLAR FARM UPDATE**

Ms. Szesny stated the Resolution for Negative Declaration on SEQR for the SunEast Solar Project was adopted by the ZBA at their February 4th meeting based on the results of engineering studies. She stated the Town's costs have been offset with financial support provided by the IDA.

**FOLLOW-UP DISCUSSION ON DECEMBER MEETING RE: SOLAR ENERGY USES**

Discussion ensued with regard to the December meeting's topic of discussion on Solar Energy uses. Chair Donna Salamone asked about funding for solar panels on town owned buildings. Ms. Szesny stated there have been no updates of which she is aware. It was noted the Assoc. of Town's magazine published an article on solar energy uses and Mr. Tripple had referred the article as a topic of discussion at the December meeting. Ms. Salamone stated there was also an article on solar uses in the Fall issue of Planning News.

## **ADJOURNMENT**

There was no further business to come before the Planning Board; therefore, Chairwoman Donna Salamone adjourned the meeting at 7:05 PM on motion by Victor Costanza which was seconded by David Fusillo.

*– Bette I. Szesny, Recording Secretary*