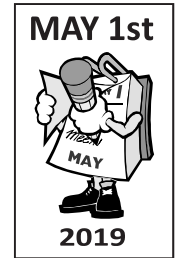


Planning Board ★★★★★★★★★★



Chairwoman Donna Salamone called the meeting to order on May 1, 2019 at 6:17 PM in the Board Room at the Schuyler Town Office, 2090 State Route 5, Utica, NY 13502. Other Planning Board members present were Vice Chair David Fusillo, Jean Finster, Daniel Tripoli, and Alternate Member Dale Dodge, who was seated. Absent were Victor Costanza, James Digristina, Michael Ritter and Codes Officer Philip Green. Other Town officials present were Councilman Rodney Dodge, Clerk Jeff Dingman, and Bette Szesny, who serves as Recording Secretary. Also present was Town resident Richard Finster.

Chairwoman Donna Salamone led the assembled persons in the Pledge of Allegiance to the Flag.

MINUTES: APRIL 3, 2019 REGULAR MEETING — Motion by David Fusillo, seconded by Jean Finster to approve the minutes of the April 3, 2019 Regular Meeting as presented; all in favor. Motion carried.

MASTER PLAN UPDATE: BY CLERK JEFFREY DINGMAN — Clerk Jeffrey Dingman stated he has completed the work on the Town of Schuyler's Master Plan update. He presented 3-ring binder document and invited the Planning Board members to each personally review it. He stated if the Planning Board approves the document tonight and refers its acceptance to the Town Board for action at the upcoming May 8, 2019 Town Board Meeting, it will then meet HOCPP's deadline for their review at their upcoming May meeting, with Town Board action possible at their June meeting. He noted the current Master Plan, adopted in 1965, is still in effect and will remain so until the Town adopts the new plan, and this may impede any progress for possible development in the meantime.

Chairwoman Donna Salamone noted the absence of (3) Planning Board members at tonight's meeting; she stated perhaps a full board's input might well be in the best interests of adoption of this document.

Mr. Dingman then made electronic copies of the new plan and the secretary will transmit same to all members so as to speed up the process; however, since no formal action on the part of the board was taken at tonight's meeting, the board's formal action will be deferred until the June meeting.

TOWN TOPICS MAILING — Secretary Szesny asked if all members were receiving the Town Topics magazine mailed out monthly by the Association of Towns. The members who are not currently receiving the publication (Dale Dodge Dan Tripoli) will be placed on the mailing list, and any address changes will be updated, as well.

MAY 8th PUBLIC HEARING RE: PLANNING & ZBA ATTENDANCE POLICY — Secretary Szesny reported there will be a Town Board Public Hearing regarding the proposed Attendance Policy for Planning and ZBA members on May 8th at 5:45 PM. Mr. Dingman then provided copies of the policy to all Planning Board members. In essence, the policy states members are allowed no more than two (2) consecutive unexcused absences from regularly scheduled meetings, and as well, stipulates attendance requirements for required annual training sessions, in accordance with NYS legislation, which are provided annually at the Town's annual training program, as well as at a number of other venues. The new ordinance also would involve new members' required attendance at one (1) seminar or conference on interpreting and enforcing zoning regulations in NYS and administration of the State Environmental Quality Review Act (SEQR). A discussion ensued, led by Chair Donna Salamone, with regard to this section of the policy, with regard to the local availability of this type of training, and possible work conflicts or long distance travel issues that may impede members' ability to attend. She also questioned whether the proposed requirement for newly appointed members to attend one training seminar on interpreting and enforcing zoning regulations in NYS is intended to include Planning Board members, noting that it has not been established whether any existing members are well versed on either of these subjects. It was also noted the current Town's budget does not currently include funding for any long distance travel or related expenses, if this becomes necessary to attain compliance.

Secretary Szesny will provide copies of the proposed ordinance to the absentee members, as well as to all active ZBA Members; additionally, the above concerns will be forwarded to the Town Board for discussion at the upcoming May 8th Public Hearing.

TOWN BOARD PUBLIC HEARING RE: ZONING CHANGE (TAX I.D.# 105.3-1-3.1)— It was also noted the Public Hearing regarding the zoning change (from C-H to P-D) for the tract of land adjacent to the Schuyler Business Park will be held on May 8th at 5:30 PM.

ZONING MAP UPDATES — Chair Donna Salamone elicited the Board Members' input with regard to whether this subject needs further study. It was the consensus of the members present that the current structure of the Town's Zoning Map is sufficient to meet the needs of the Town and its residents. However, a final decision will be delayed until the consensus of the full board is attained. As well, it should be noted that the above mentioned zoning change at Tax I.D. #105.3-1-3.1 will be included in the map, following Town Board action/approval at the 5:30 PM, May 8th Public Hearing.

ADJOURNMENT — There was no further business to come before the Planning Board; therefore the meeting was adjourned at 7:17 PM on a motion offered by Daniel Tripoli which was seconded by Vice Chairman David Fusillo.

— Bette I. Szesny, Recording Secretary