

PLANNING BOARD MEETING — AUGUST 5, 2020 • 6:00 PM

Chairwoman Donna Salamone called the meeting to order at 6:00 PM in the Board Room at the Schuyler Town Office, 2090 State Route 5, Utica, NY 13502. Other Planning Board members present were: Vice Chair David Fusillo, Jean Finster, Victor Costanza, Daniel Tripoli, and Alternate Member Dale Dodge. Absent was Michael Ritter (excused) and James Digrissima (excused).

Also present were Councilman Rodney Dodge, Supervisor's Clerk Jeff Dingman, Town resident Richard Finster, and Bette Szesny, who served as recording secretary.

Chairwoman Donna Salamone led the assembled persons in the Pledge of Allegiance to the Flag.

MINUTES: FEBRUARY 5, REGULAR MEETING

Motion by Victor Costanza, seconded by David Fusillo to approve the minutes of the February 5, 2020 Regular Meeting as presented; all in favor. Motion carried.

OPERATING PERMIT

Ms. Salamone stated the Planning Board was tasked to develop an operating permit, but has not been able to move forward due to the Corona pandemic resulting in the Board's ability to hold meetings. Donna Salamone stated the codes officer had been tasked to contact Little Falls to obtain a copy of their operating permit. Secretary Szesny stated ZBA Chairman Beach had offered to develop the permit, but has been preoccupied with the solar project. Clerk Jeff Dingman then provided the Board members with copies of a sample application his office had prepared. The Board members agreed this document would be a good example to follow in the development of the operating permit. Several suggestions were offered by Chairwoman Salamone and members of the Board that would render the document more specific to the situation at hand, as well as inclusion of a check list. The matter was tabled until the next meeting when model permits from other towns can also be reviewed.

REVIEW OF TOWN LAW #1, 1984 ZONING ORDINANCES #1,#2 & #3

The Planning Board has been tasked with review of the Town Laws and zoning ordinances in an effort to determine whether any revisions might be in order. Members will review the materials and the matter will again be addressed at next month's meeting.

SMART STREET LIGHTING NY

Mr. Costanza called the Board's attention to a clean energy program for municipalities outlined in the current issue of the Association of Towns magazine that will provide municipalities with low cost street lighting. The matter will be referred to the Town Board for discussion at their upcoming August 12th Regular Meeting.



FLOOD PLANE MANAGEMENT PLAN

Copies of the Town of Schuyler's current Flood Plane Insurance program were compared to a newer version generated in 1986. The Board will undertake a review of both versions and this topic will be addressed at next month's meeting. Chair Donna Salamone stated in some instances, Town versions can be more strict than those generated by the National Flood Insurance Board. A recommendation will then be made to the Town Board. Mr. Tripoli questioned whether the current law was filed with NYS; Mr. Dingman will check. Chairwoman Salamone will also check with HOCPP for more information and guidance.

REGIONAL TRAINING SEMINAR

Bette Szesny informed the Board the October Training has been postponed until Spring. Mr. Costanza suggested holding the training remotely by Zoom. Ms. Szesny stated the Drones organization who was scheduled for Part 2 of the 4-hour training seminar had informed her they will not be available to participate in any activities this year due to the pandemic; therefore, a fall training would not be possible. She said due to the Corona pandemic, there should be no resultant negative issues regarding Planning Board members' failure to satisfy the State's 4-hour training requirement. Chair Donna Salamone will check with HOCPP to obtain other possible training opportunities such as those that may be offered on-line.

ADJOURNMENT

There was no further business to come before the Planning Board; therefore, Chairwoman Donna Salamone adjourned the meeting at 7:05 PM on motion by Victor Costanza which was seconded by David Fusillo.

— *Bette I. Szesny, Recording Secretary*

— NEXT PLANNING BOARD MEETING DATE —

WEDNESDAY, SEPTEMBER 2, 2020 • 6:00 PM

AGENDA

- **HOCPP RECOMMENDATION RE: AMENDMENT TO LOCAL LAW #2, 2017**
 - **REVIEW OF CERTIFICATE OF OCCUPANCY EXAMPLES**
 - **FLOOD PLANE MANAGEMENT PROGRAM REVIEW: RECOMMENDATION TO TOWN BOARD**
 - **CONTINUATION OF REVIEW — TOWN LAW #1 & ZONING ARTICLES 1, 2 & 3 WITH RECOMMENDATIONS, IF ANY**
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