



# Planning Board ★★★★★★★★★★★★

Vice Chair Donna Salamone called the meeting to order at 6:05 PM in the Board Room at the Schuyler Town Office, 2090 State Route 5, Utica, NY 13502. Other Planning Board members present were Vice Chair Donna Salamone, Vice Chair David Fusillo, Victor Costanza, Jean Finster, Michael Ritter, and Daniel Tripoli.

Absent was James Digristina. Also present

was Alternate Member Dale Dodge, who was not seated since there was a quorum of the membership at this meeting. Also absent was Recording Secretary Bette Szesny. Minutes of the meeting were recorded by Jean Finster. Other Town officials present were Supervisor Anthony J. Lucenti and Codes Officer Philip Green. Also present were Town residents Richard Finster and JoAnn Mammone.

### WELCOME NEW MEMBER

Planning Board members welcomed new alternate member Dale Dodge, who has been appointed by the Town Board to fill the vacancy created by Dan Tripoli.

### MINUTES: DECEMBER 6, 2017 WORKSHOP MEETING

Motion by David Fusillo, seconded by Victor Costanza to approve the minutes of the January 3rd meeting as presented; all in favor. Motion carried.

### DEVELOPMENT OF A MASS GATHERING LAW

Copies of the draft Mass Gathering Law were distributed. It was noted this draft was reviewed and edited by the Town Attorney. Additional suggestions for inclusion are as follows:

- Donna Salamone: Possible development of a mass gathering permit to be displayed at an approved event.
- Daniel Tripoli: Possible removal of "bonfires" clause on Page 8.  
A discussion ensued with regard to disallowing bonfires unless authorized by the Fire Chief; Anthony Lucenti will refer the suggestion to the Fire Chief to elicit his opinion.
- Alcohol (Liability): Mr. Lucenti will address this issue with the Town Attorney to determine whether a question surrounding the serving of alcohol at the event should be included on the application.

Mr. Lucenti will submit the above points of contention to the Town Attorney to obtain his legal opinions.

### PLANNED UPDATES: ZONING ORDINANCE / MASTER PLAN

Mr. Lucenti informed the Board that Jeff Quackenbush and Deborah Windecker will attend the April Planning Board Meeting to provide information on updating the Town's Zoning Ordinance and Zoning Map, which was last updated in 2000. As well, Mr. Quackenbush will entertain a discussion on updating the Town's Master Plan, which was last updated in 1965. Mr. Lucenti said he has obtained copies of Master Plans for the Towns of Litchfield and Warren, which can serve as models for the Planning Board's

work in updating the Town's current Master Plan. He said utilizing these models will save the Town a significant dollar amount vs. contracting with an outside entity to assist the Board in this endeavor. Copies of these model master plans will be provided to Planning Board members for discussion purposes at a future meeting.

### GRANT WRITER

Mr. Costanza suggested engaging the services of a qualified grant writer to assist the Planning Board in moving forward with projects and upgrades that would benefit the community. Mr. Lucenti said the Town's most recent efforts to obtain grants since the passing of Dave Carlson have been unsuccessful, and he believes there needs to be more involvement with the grant writer so as to ensure a viable grant application is submitted. Alternate member Dale Dodge agreed to take on this responsibility when the Planning Board resumes its efforts to obtain the services of a grant writer in the Fall.

### OTHER BUSINESS

Planning Board members wish to remind Town Residents about the benefit for cancer victim Darry Dodge which will be held at the VFW Post on April 14th from 1:00 to 6:00 PM. Darry is a life-long resident of Schuyler and is currently receiving treatment at Sloan-Kettering Cancer Treatment Center in NYC.

### ADJOURNMENT

There was no further business to come before the Planning Board; therefore, the meeting was adjourned at 7:20 PM on a motion by Victor Costanza, which was seconded by David Fusillo.

— Jean Finster, Acting Recording Secretary  
(Transcribed by Bette Szesny)