

## **TOWN OF SCHUYLER PLANNING BOARD**

**OCTOBER 4, 2017**

The meeting was called to order at 6:00 PM by Planning Board Vice Chair Donna Salamone. Other Planning Board members present were Victor Costanza, David Fusillo, and Jeannie Finster; absent were Chairman Paul Thomas, James Digrisina and Michael Ritter. Also present was Alternate Member Daniel Tripoli, who was not seated, as a quorum of the Board was established.

Other Town officials present were Supervisor Kenneth M. Dodge; Councilman/Deputy Supervisor Anthony J. Lucenti; and Codes/Zoning Officer Philip Green; and Councilwoman Bette I Szesny (who also served as Recording Secretary for the Planning Board).

Also present was Town resident Joseph Serbaniewicz.

### **MINUTES: SEPTEMBER 6, 2017 MEETING**

Motion by Victor Costanza, seconded by Jeannie Finster to approve the minutes of the September 6, 2017 meeting as presented; all in favor. Motion carried.

### **UPDATE ON STATUS OF WESTGATE HEIGHTS SUBDIVISION**

Ms. Salamone stated the application has been referred to the Town Board for their consideration and action, per the Planning Board Resolution following the Public Hearing on the Application at the August 2, 2017 Meeting; however, the Planning Board will remain available to provide input to the Town Board on an as-needed advisory basis.

Ms. Salamone asked the Secretary if any correspondence from HOCPP has been received in response to Don Ehre's (the applicant's engineer's) correspondence to HOCPP regarding his proposed solutions to the outstanding issues that are stalemating the project from moving forward. She stated these issues are similar to those of DOH's objections involving concerns about the perc test results. Mrs. Szesny stated neither she nor the applicant's engineer, Don Ehre, have received any feedback; however, in view of the Planning Board resolution referring the application to the Town Board, any correspondence relative to this application will now be forwarded to the attention of the Town Clerk's Office.

### **PLANNING/ZONING TRAINING DATE SET**

The Annual Regional Planning & Zoning Training Program is scheduled for Wednesday, November 29, 2017 from 6:00 to 10:00 PM. Ms. Salamone referred the members to the flyer provided in their packets outlining the program agenda:

- Part I: Freedom of Information" provided by Robert Freeman, Executive Director of the NYS Committee on Open Government;
- Part II: Economic Development in the Mohawk Valley – Update on "Nano Utica," "Quad C" & More," presented by Steve DiMeo, President, Mohawk Valley Edge.

### **DISCUSSION: PLAN FOR REVIEW OF MASS GATHERING LAWS**

This law will provide for a legal means to control disruptive and lewd behavior at large gatherings.

It was decided to form a committee and hold Planning Board workshop sessions with one or two Town Board members, the Codes Officer, and a representative from the State Police and the Schuyler Volunteer Fire Company. Councilman/Deputy Supervisor will make the contacts and line up the committee members. The first Committee meeting will be held at the November 1, 2017 Regular Planning Board meeting.

### **DISCUSSION: PLAN FOR UPDATING THE TOWN'S ZONING ORDINANCE**

At a previous meeting, Vice Chair Donna Salamone, who also serves as Herkimer County's appointment on the HOCPP, had stated she has been advised the Town of Schuyler's Zoning Ordinance (which was last updated in 2000) is outdated and needs to be updated. A discussion regarding this issue ensued, and it was decided to commence the update process at future meetings, taking one Article at a time, with addition/revisions incorporated as needed. The secretary stated the updates will include ordinances and zoning changes adopted by the Town Board since the 2000 update, with an updated zoning map required, as well.

### **RESIGNATION OF PLANNING BOARD MEMBERS & NEW APPOINTMENTS**

Ms. Salamone reported that Chairman Paul Thomas has indicated he will be retiring from the Planning Board at the end of the year.

Mr. Tripoli who has been serving as the Planning Board's & ZBA's alternate, stated he will accept an appointment fill the vacancy created by Mr. Thomas' retirement. It was noted that this will create two vacancies for alternate members of both Boards. The Town Board will advertise for replacements for two alternates (Planning Board & ZBA) in the town newsletter.

Mr. Costanza stated he is contemplating tendering his retirement at year's end, as well, adding that he has been a member of the Planning Board for approximately 35 years; he will announce his decision at the December meeting.

### **ADJOURNMENT**

There was no further business to come before the Planning Board; therefore, Vice Chair Donna Salamone adjourned the meeting at 6:28 PM upon a motion by David Fusillo, which was seconded by Jeannie Finster.

– Bette Szesny, Recording Secretary