

CHECK-IN REGISTRATION: 5:00 — 5:45 PM

★ ★ 4-HOUR TRAINING EVENT WILL COMMENCE PROMPTLY AT 6:00 PM ★ ★

Please arrive by 5:45 PM, present your I.D. Card to the Attendant at the Registration Desk & pick up your Training Packet. Classroom is located through the double doors.

6:00 — 7:50 PM

"FREEDOM OF INFORMATION"

PRESENTED BY: KRISTIN O'NEILL, ASSISTANT DIRECTOR — NYS COMMITTEE ON OPEN GOVERNMENT

Kristin will focus her discussion on municipalities' obligations to provide public access to government records under the Freedom of Information Law (FOIL), along with the public's right to attend municipal meetings under the Open Meetings Law (OML). "Issues of Access in the Digital Age" and "Access to Personal Communication Accounts" will be included in this year's topics of discussion, referencing advisory opinions and case law summaries on a number of public access issues facing municipal officials in our fast-growing computerized era. Audience participation will be encouraged, when Ms. O'Neill will answer questions posed by municipal officials on all open government issues.

★ ★ 20 MINUTE BREAK: 7:50 — 8:10 PM ★ ★

8:10 — 10:00 PM

AN OVERVIEW ON DRONES FOR MUNICIPAL OFFICIALS

PRESENTED BY: CNY DRONES

As the number of drones owned in the US continues to multiply, municipalities need to have a basic understanding of what is flying around them and how they can benefit from the growth. This presentation will provide an overview of the differences between recreational and commercial drone piloting, FAA regulations covering airspace & drone flight, the wide variety of drone uses — including potential municipal uses, and the benefits of having an open dialog with the growing number of constituents who purchase drones each year. A LIVE Indoor Drone Demonstration with FPV — First Person Viewing — will be included. Q&A, a hands-on exhibit, and discussion with CNY Drones volunteers will immediately follow. Scheduled presenters & demonstrators include CNY Drones Co-Founders, Lisa Marie Payne & Bob Payne, Safety Officer & Mentor, John Reade, Mentor & Multi GP Racing Coordinator, Paul Brown, and Social Media Coordinator & Mentor, Aaron Diskin. Invited special guest speakers will include Town of Sullivan Parks & Recreation Director, Peter Bardou, and NYS Police Sergeant & Commercial Pilot, David Olney.

CNY Drones is a volunteer-run, community-based organization under the Academy of Model Aeronautics (AMA). The AMA is an international group, founded in 1936 to organize recreational/hobbyist aviators, providing advocacy, learning, camaraderie and insurance. CNY Drones promotes exploration of the regional drone technology education and employment pipeline by providing an annual indoor Team Drone Challenge, introductory programs, workshops, interactive exhibits, tech meets, drone races, an informational website & connections to technology companies. Since 2016, CNYDrones.org, has been a regional information hub for the curious, those new to drones, recreational drone owners & educators.

★ ★ REFRESHMENTS WILL BE AVAILABLE UPON ARRIVAL & DURING INTERMISSION BREAKS ★ ★

★ ★ AN INFORMATIONAL TABLE WILL BE LOCATED AT THE FRONT OF THE CLASSROOM ★ ★

REGISTRATION INSTRUCTIONS

- PLEASE COMPLETE A SEPARATE REGISTRATION FORM FOR EACH ENROLLEE.
- PAYMENT MUST BE ENCLOSED WITH EACH REGISTRATION. THERE WILL BE NO NEW REGISTRATIONS OR PAYMENTS TAKEN AT THE EVENT.
- SEPARATE CHECKS FOR EACH ENROLLEE ARE NOT REQUIRED — PAYMENT MAY BE MADE INDIVIDUALLY (BY THE REGISTRANT) OR IN BULK (BY THE MUNICIPALITY).
- PLEASE FILL OUT THE ENTIRE APPLICATION FORM AND PRINT YOUR NAME LEGIBLY.
- PLEASE BE SURE TO INCLUDE YOUR NAME ADDRESS & OTHER CONTACT INFORMATION (E-MAIL, PHONE NUMBER, ETC. OF YOUR MUNICIPALITY
- ADDITIONAL FORMS MAY BE DOWNLOADED FROM THE TOWN'S WEBSITE AT WWW.TOWNOFSCHUYLER.COM, OR BY CONTACTING BETTE SZESNY.
- UPON RECEIPT OF YOUR REGISTRATION FORM & PAYMENT, WE WILL MAIL YOU A PERSONALIZED ADMISSION TICKET WHICH WILL SERVE AS YOUR ADMISSION TO THE EVENT. PLEASE BRING IT WITH YOU TO PRESENT TO THE REGISTRATION CLERK AT THE CHECK-IN DESK. AND PICK UP YOUR PACKET.
- REFRESHMENTS WILL BE AVAILABLE PRIOR TO THE START OF THE PROGRAM AND DURING THE INTERMISSION BREAK.
- PLEASE TAKE YOUR PACKET AND ITS CONTENTS WITH YOU WHEN YOU LEAVE THE BUILDING. TWO (2) COPIES OF THE CERTIFICATE OF ATTENDANCE WILL BE INCLUDED IN THE PACKET — THIS WILL SERVE AS YOUR PROOF OF ATTENDANCE; PLEASE FILL IN YOUR NAME & FORWARD ONE COPY TO YOUR MUNICIPAL CLERK.
- UPON ARRIVAL, PLEASE CHECK IN AT THE "REGISTRATION DESK" IN THE TOWN HALL LOBBY TO RECEIVE YOUR PACKET.

— IMPORTANT !! —

**PLEASE REMEMBER TO BRING YOUR ADMISSIONS TICKET WITH YOU
TO THE TRAINING!**

— ??? QUESTIONS ??? —

BETTE SZESNY, TRAINING COORDINATOR

E-mail: bszes@aol.com (315) 724-7305 (H) (315) 271-3051 (Cell)



REGISTRATION FORM
PLANNING BOARD & ZONING BOARD OF APPEALS MEMBERS'
CONTINUING EDUCATION PROGRAM

Registration Fee: \$20.00

(Payment must be included with registration form)

Name: _____

Home Address: _____

_____, NY Zip _____

Phone: (315) _____ - _____ Cell / Work: _____ - _____

Email: _____ @ _____

Town/Village of: _____ Phone: (315) _____ - _____

Planning Board Member ZBA Member Other (Please Specify) _____

Municipal E-Mail: _____ @ _____

➤ **Registration deadline is Friday, September 20th**

NO registrations will be accepted after this date — See other side for more information!

PLEASE DO NOT send cash!

➤ **To register, fill out and return form with a check for \$20.00 made payable to:**

Town of Schuyler • 2090 State Route 5 • Utica, NY 13502

— No Phone, E-Mail or Fax Registrations Will Be Accepted —

The Schuyler Town Hall is located approximately 1/4 mile West of Schuyler Corners and approximately 1/4 mile East of Utica City Line.

Seating may be limited — registrations will be accepted on a first-come, first-serve basis.

— FOR MORE INFORMATION —

Contact Bette Szesny, Training Coordinator

E-mail: bszes@aol.com • Phone: 315-724-7305 (Home) / 315-271-3051 (Cell)

— IMPORTANT INFORMATION —

CERTIFICATES OF ATTENDANCE

- Two (2) Certifications of Attendance will be included in your packets. Please fill in your name in the blank space. One is for YOUR safe-keeping and the 2nd is for your municipal clerk as PROOF OF YOUR ATTENDANCE.
- This program can satisfy the 4-hour State-mandated requirements for Town Planning Board and Zoning Board of Appeals members' annual training. For the convenience of your municipal's governing body, a copy of the Municipal Resolution is included in your packet. A resolution of your Board is required to accept the training.
- Codes/Zoning Officers, Town & Village Board members and all other municipal officials are also welcome to attend.
- Please consider car pooling with others from your municipality — parking space may be limited!
- Upon arrival, please check in at the registration desk with your admission ticket and pick up your packet
- Pens & note pads will be provided — consider bringing along a clipboard for note taking.
- Light refreshments will be available prior to the start of the 4-hour training program and during the brief intermission periods.
- Please be seated at the end of the intermission break so that all speakers will have the opportunity to complete their presentations.

**MUNICIPAL
PLANNING BOARD
&
ZONING BOARD OF APPEALS

CONTINUING EDUCATION
PROGRAM**

SPONSORED BY
TOWN OF SCHUYLER



PRESENTED BY
NYS COMMITTEE ON OPEN GOVERNMENT

CNY DRONES
CENTRAL NEW YORK'S COMMUNITY BASED
ORGANIZATION PROMOTING DRONE-FOCUSED STEM

**WEDNESDAY EVENING
OCTOBER 2, 2019
6:00 – 10:00 PM
— at —
SCHUYLER TOWN HALL
2090 STATE ROUTE 5
UTICA, NY 13502
(315) 733-7458**