

*Town of Schuyler*  
*Municipal Continuing Education Program*



**PLANNING & ZONING  
TRAINING TOPICS**

*Presented by: Donald Ehre, P.E.*



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**WEDNESDAY, MARCH 5, 2008**

**6:00 – 10:00 PM**

**Schuyler Town Office**

**2090 State Route 5 • Utica, NY 13502**

**(315) 733-7458**

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**W**elcome to Schuyler! Tonight's presentation will be provided by Donald Ehre, P.E., on behalf of Eisenbach & Ruhnke Engineering, P.C.

**Important Information About Tonight's Training Seminar ...**

- This State Certified four-hour course will fulfill the four-hour NYS mandated training requirement for Municipal Planning Board and Zoning Board of Appeals members for the 2008 calendar year.
- The course will be broken down into two 2-hour sessions, with hourly 15-minute breaks and an intermission at half-time. Refreshments are provided by the Town of Schuyler for each break time.
- **Each attendee must sign in at the desk upon entering the classroom in order to receive credit for his/her attendance.**
- **It will also be required for all those desiring the full 4 hours of credit to again sign in at the Registration Desk at the beginning of the second 2-hour session.**
- Eisenbach & Ruhnke Engineering's Certifications reflecting the completed hours of classroom attendance will be mailed to each registrant's municipality within 10 days.

**Thank You ...**

- The Town of Schuyler extends its thanks to all the officials from so many municipalities, many who have traveled to Schuyler from great distances, to attend our training session.
- A special thank you to the John A. LaPolla Schuyler VFW Post and to all the Town Officials and volunteers from the community who assisted them in serving the refreshments; to Thomas Mariano (parking assistance); to the Schuyler Volunteer Fire Co., Inc., and to Highway Superintendent Donald Sroka & the Town Highway Dept.; and to Elm Graphics, Inc., printer of our Town Newsletter (supplying the scratch pads, pens and envelopes for your packets).

# *Itinerary ...*

## *Session #1 ...*

### *2 Credit Hours*

6:15 — 7:00 PM

- Planning Board Review Process
- EAF
- SEQRA
- 239 Process

7:15 — 8:00 PM

- SPDES Permit Process
- SWPPP • NOI • NOT
- Temporary Erosion Control
- Permanent Water Quality
- Permanent Flood / Channel Control

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*- Half-Time Intermission -*

*(Sign In Again at Registration Desk for Full 4 Hours' Credit!)*

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## *Session #2 ...*

### *2 Credit Hours*

8:15 — 9:00 PM

- Specifics of Subdivision / Site Plan Review
- Flood Plains
- Wetlands
- Septic Systems — SPDES

9:15 — 10:00 PM

- Outside Agencies: Interactions and Permits
- Utilities — Adequacy • Extension • District Formation
- Well Water • Public Water • Backflow Protection

# **TRAINING TOPICS ..**

## **STORMWATER MANAGEMENT**

- *Rules for Developers and Municipalities*
- *Filing a Notice of Intent (NOIT)*
- *Stormwater Pollution Prevention Plans:*
  - *Erosion and Sediment Control*
  - *Water Quality Management*
  - *Site Inspections and Record Keeping*
  - *Site stabilization and Termination of NOIT*
- *Permanent Stormwater Controls*

## **WETLANDS**

- *State Regulated*
- *Federal Regulated*
- *Permits and Disturbance*

## **SUBDIVISIONS**

- *Plat Plan Review*
- *Infrastructure Analysis*
- *Community Access (i.e. Sidewalks)*

## **SEQR PROCESS**

- *Requirements*
- *Short Form*
- *Long Form*
- *Positive and Negative Declarations*
- *Mitigation of Impacts*